



FEMA

OFFICE OF ENVIRONMENTAL PLANNING AND HISTORIC PRESERVATION
PARTNERS IN SHAPING RESILIENT COMMUNITIES



Architectural Historian

APPLICATION PERIOD:	October 28, 2024 – November 22, 2024
Title:	Architectural Historian
Salary Range:	\$66,942 - \$126,198 per year
Type:	Hybrid, Some In Office; Some Home
Location:	536 S Clark St, 6th Floor Chicago, IL 60605

The ideal candidate has experience as an architectural historian, historic structures specialist, National Historic Preservation Act (NHPA) Section 106 reviewer, or historic preservation specialist. Experience completing historic structures or district surveys, preparing or reviewing National Historic Preservation Act (NHPA) Section 106 consultations, and drafting treatment measures.

The job is based in Chicago, Illinois. The job is not a remote job. The position is eligible to work from home per the agency telework policy, which is current 3 days a week from home.

Key Experience and Requirements:

- You must have completed the appropriate degree program(s) and experience in Architectural History, Architecture, Historic Architecture, per the Secretary of the Interior's Professional Qualification Standards as defined and officially adopted in 1983 (48 FR 44716, September 29) and the Secretary of the Interior's Historic Preservation Professional Qualification Standards as expanded and revised in 1997 (62 FR 33708, June 20).
- Reviewing projects to ensure compliance with Section 106 of the National Historic Preservation Act and providing a recommendation to reduce potential adverse impacts
- Developing historic preservation documentation, reports, or plans (e.g., written consultation to State Historic Preservation Offices, Tribal Nations, and the Advisory Council on Historic Preservation)
- Reviewing and making technical comments on historic preservation documentation

Duties:

- Reviewing projects to ensure compliance with Section 106 of the National Historic Preservation Act
- Utilize existing Programmatic Agreement efficiencies to review projects with limited potential to impact historic resources.
- Use of 36 CFR Part 800 in project review and decision making.
- Draft agency consultations to State Historic Preservation Offices, Tribal Nations, and the Advisory Council on Historic Preservation pursuant to 36 CFR Part 800, to include all effects determinations; no historic properties affected, no adverse effects, and adverse effects.
- Utilize existing agency consultation formatting templates and procedures.
- Reviewing contractor developed Determinations of Effect and consultation material.
- Provide recommendations to reduce potential adverse impacts
- Participating in meetings and site visits to convey historic preservation concepts to stakeholders by providing advice or guidance
- Offer Regional Environmental Officer and Senior Historic Preservation Specialists input in Programmatic Agreement negotiation to further streamline federal review



How to Apply

- Submit a resume and cover letter with the subject line: “Architectural Historian” to fema-r5-ehp-jobs@fema.dhs.gov by Friday November 22, 2024.
 - All packages will be reviewed, and a selected set of candidates will be interviewed.
 - Selection into the position will be the result of both the resume /cover letter as well as an interview process by panel.
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At FEMA, our mission is to help people before, during and after disasters, and every employee at FEMA has a role in emergency management. Every FEMA employee has regular and recurring emergency management responsibilities, though not every position requires routine deployment to disaster sites. All positions are subject to recall around the clock for emergency management operations, which may require irregular work hours, work at locations other than the official duty station, and may include duties other than those specified in the employee's official position description. Travel requirements in support of emergency operations may be extensive in nature (weeks to months), with little advance notice, and may require employees to relocate to emergency sites with physically austere and operationally challenging conditions.

This announcement is for a position as a CORE (Cadre of On-Call Response/Recovery Employee). CORE employees are full-time employees hired to directly support the response and recovery efforts related to disasters. Employees are hired under the Robert T. Stafford Act and are excluded from the provisions of title 5, United States Code, governing jobs in the competitive service. They can be hired under a streamlined process instead of a competitive process. After three years of continuous service, Stafford Act employees may be granted competitive eligibility to apply for permanent full-time positions at FEMA.

This position will be hired into a temporary 4-year, excepted service appointment. Appointments may be renewed based on workload, funding, and supervisory approval.

FEMA is committed to ensuring that its workforce reflects the diversity of the nation. At FEMA, our workforce includes the many identities, races, ethnicities, backgrounds, abilities, ages, cultures, and beliefs of the people we serve. To learn about FEMA's ongoing diversity and inclusion efforts, reasonable accommodation process, and the FEMA Core Values, please visit www.fema.gov.

Conditions of Employment

To ensure the accomplishment of our mission, DHS requires every employee to be reliable and trustworthy. To meet those standards, all selected applicants must undergo, successfully pass, and maintain a background investigation for Public Trust - Moderate Risk as a condition of placement into this position. This may include a credit check after initial job qualifications are determined, a review of financial issues, such as delinquency in the payment of debts, child support and/or tax obligations, as well as certain criminal offenses and illegal use or possession of drugs (please visit:



Mythbuster on Federal Hiring Policies for additional information). For more information on background investigations for Federal jobs, please visit OPM Investigations.

Conditions of Employment:

- You must be a U.S. citizen to apply for this position.
- You must successfully pass a background investigation.
- Selective Service registration required.
- You must be able to obtain and maintain a Government credit card.
- You must be able to deploy with little or no advance notice to anywhere in the United States and its territories for an extended period of time.
- Please review the Additional Information section for additional key requirements.

Additional information

- **STAFFORD ACT EXCEPTED SERVICE APPOINTMENTS:** Cadre of On-Call Response/Recovery Employee (CORE) is an appointment type granted under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Section 306 (b), which authorizes FEMA to appoint such temporary employees as necessary to accomplish work authorized under the Act. Appointments under this authority within FEMA are made to the excepted service and are nonpermanent in nature.
- DHS uses E-verify, an internet-based system, to confirm the eligibility of all newly hired employees to work in the United States. Learn more about E-Verify, including your rights and responsibilities.
- The salary range indicated in this announcement reflects the minimum locality pay up to maximum locality pay for all duty locations listed. The range will be adjusted for selected duty location. General Schedule locality pay tables may be found under Salaries & Wages. Please note: first time hires to the Federal Government are typically hired at the Step 01.
- Deployment travel may be required, based upon agency needs. Deployment expectations can vary and will be discussed with candidates during the selection process.

Benefits

A career with the U.S. government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding

<https://www.dhs.gov/employee-resources/my-benefits>

How You Will Be Evaluated

You will be evaluated for this job based on how well you meet the qualifications above.

We will review your resume to ensure you meet the minimum qualification requirements listed in the announcement. If you are qualified, you may be referred to a hiring manager for consideration. The best qualified candidates will be interviewed this position. The agency will check references.